

## MARLBOROUGH AREA BOARD

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### MINUTES OF THE MARLBOROUGH AREA BOARD MEETING HELD ON 22 JUNE 2010 AT RAMSBURY PRIMARY SCHOOL, BACK LANE, MARLBOROUGH, SN8 2QH.

#### Present:

##### **Wiltshire Councillors**

Chris Humphries (Chairman), Peggy Dow, Nick Fogg and Jemima Milton

Cabinet Representative – John Noeken (Resources)

##### **Officers**

James Cawley (Service Director), Richard Rogers (Acting Community Area Manager) and Kevin Fielding (Democratic Services Officer)

##### **Parish and Town Councils**

Marlborough Town Council – J G Loosmore, Aldbourne PC – Alan Phizacklea, Baydon PC – A.N.Prior, Fyfield & West Overton PC – Tim Butler, Ogbourne St George PC – Paul Willis, Ramsbury PC – Sheila Glass

##### **Partners**

Wiltshire Police – Acting Inspector Andy Peach

Wiltshire Fire & Rescue Service – Mike Franklin

Marlborough and Villages Community Area Partnership – Richard Pitts

M.A.D.T – Martin Cook

**Members of Public in Attendance: 13**

**Total number in attendance: 50**

#### 28. **Chairman's Welcome and Introductions**

The Chairman welcomed everyone to Ramsbury Primary School and thanked the school for hosting the meeting.

The Chairman then invited all the Wiltshire Council members and officers in attendance to introduce themselves to the meeting along with the Parish council representatives in attendance.

29. **Apologies for Absence**

Apologies for absence were received from Inspector Andrew Kerr – Wiltshire Council, Joan Davies - Savernake Parish Council, Bob Gutherson – Berwick Bassett & Winterbourne Monkton Parish Council and Gretchen Rawlins and representatives of Avebury Parish Council.

30. **Minutes**

The minutes of the meetings held on the 13 April and 18 May 2010 were agreed as a correct record of the meetings and signed by the Chairman.

31. **Declarations of Interest**

Name	Item	Type of Interest	Nature of Interest	Action
Cllr Nick Fogg	Agenda Item No. 10i Community Area Grants – Marlborough Literature Festival	Personal	Marlborough Literature Festival committee member	Would leave the hall when this application was discussed

32. **Chairman's Announcements**

**Wiltshire Local Development Framework Consultation Results  
Marlborough Community Area**

***Planning for Wiltshire's Future 2026***

- The Wiltshire 2026 consultation formed an important step towards the development of the Wiltshire Core Strategy.
- The strategy will eventually replace elements of the existing local plans which planning decisions are currently set against.
- The Wiltshire 2026 consultation, launched during October 2009, outlined;
  - *a vision for Wiltshire;*
  - *the opportunities and issues within each community area;*
  - *proposals for how that area will change over time, including;*
  - *an outline of the suggested scale and location of housing and employment development where identified.*

***Consultation process***

- The consultation ran from 30 October until 31 December 2009.
- The consultation was publicised widely throughout this period.
- Public exhibitions were held in each community area.
- The consultation material was available for consideration on the council's website, within libraries and council offices.
- Workshops were also held with community representatives and organisations.
- Over 2,000 comments from more than 600 individuals, and organisations were made.

***Key issues raised in the Marlborough Community Area***

- The importance of protecting Marlborough's natural environment, including the Area of Outstanding Natural Beauty, was raised a number of times.
- Several comments highlighted an aspiration to improve and encourage more sustainable forms of transportation.
- The need for 'proportionate' growth was seen as being essential to ensure the retention of local services and employment opportunities.
- Mixed response with regards to the level and distribution of new housing within the community area. Several comments proposed distributing more homes to smaller villages within the community area.

***Proposed key actions***

- Consider how to evaluate and alleviate pressures upon Marlborough's sensitive landscape including the AONB.
- Investigate how to improve Marlborough's sustainable transport linkages and methods.
- Consider the need for 'proportionate' growth of employment and housing opportunities.
- Ensure that any proposed strategic sites take due consideration of environmental designations including Area of Outstanding Natural Beauty (AONB) and Sites of Special Site of Scientific Interest (SSSI).
- Examine Marlborough's constraints, to development, including topography and service provision.
- Consider the implications of a revised housing distribution, including increasing the number of dwellings directed to smaller settlements within the community area.

**To find out more and to receive notification of future consultation events please visit.....**

**[wiltshire.gov.uk/planningpolicy.htm](http://wiltshire.gov.uk/planningpolicy.htm)  
[consult.wiltshire.gov.uk](http://consult.wiltshire.gov.uk)**

**Play Development Funding**

Baydon and Aldbourne have been awarded Playbuilder funding to improve the areas for the 8 to 13 age range. Playbuilder funding of £1.1 million was awarded to Wiltshire Council in 2009 and is to be spent by March 31<sup>st</sup> 2011. We are working in partnership with Parish and Town Councils while others are Wiltshire Council owned sites.

The Play Development Service will be working with the local community, including schools and youth groups, to see what improvements the children and young people would like. Consultation may take the form of letters posted to residents, posters in local shops and libraries and discussions with Town Councils, schools and CAYPIG.

If you would like any further information do contact either Niki Willows or Ella Coghlan.

#### Play Development Advisors

Niki Willows mobile: 07920 235 890

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### **Local Transport Plan (LTP) Scheme Selection Process**

#### Background

The establishment of Area Boards presents an opportunity for decisions on small-scale transport and highway improvement schemes to be taken locally.

In response to this there are plans for the Area Boards to be allocated a discretionary budget to assess and select small-scale transport schemes to be progressed in their community areas. The amount of funding available to the Area Boards will be confirmed in due course.

The allocation will be for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.

Due to the complexity of assessing and selecting a scheme from the many requests, and the potential time that such an agenda item would take, it is proposed that recommendations are made to the Area Board by a Community Area Transport Group (CATG).

Members of the CATG will be identified by the Community Area Manager in conjunction with the Chairman, and agreed at the Area Board. It is requested that the number on each Group should not exceed ten and that the meetings take place during the day. Meetings will be attended by relevant officers from Wiltshire Council and will be chaired by the Area Board Chairman.

It is envisaged that the first meeting of the CATG would include a half day workshop covering the following matters:-

- Background to the Council's transport policies and transport funding.
- Review of requests received in the community area.
- Assessment of schemes.
- Discussion on the need for a feasibility study
- Discussion on future funding
- Selection of scheme(s)
- Recommendation to Area Board.

### **Waste Consultation**

The Wiltshire Council waste consultation would run from 17 June to 20 August and officers would be attending area board meetings between these dates.

The format would be an information stand with a couple of officers available before the meeting to answer any questions and to hand out leaflets followed by a 5 minute presentation as part of an agenda item if time allows.

### **Community Payback – Call for Grot Spots**

Wiltshire Probation Services is launching a new scheme, 'Community Payback, Involving Local Communities'. The scheme works with offenders to offer free labour to local communities to enhance the local environment. This includes clearing undergrowth, removal of graffiti or litter, repairing and redecorating community facilities and other environmental projects.

The Community Payback initiative has been supported by our Area Boards to receive Performance Reward Grant funding to provide mobile facilities which will enable the work to be carried out more efficiently and to broaden the reach of the project to include more rural parts of the county.

Area Boards are asked to call for 'Grot Spots', local areas which need clearing or community facilities which need decorating, litter picking or graffiti removal. These can be referred to the Community Payback Scheme, either directly using

the referral form on the Community Payback leaflet or via their Community Area Manager.

### **Highways Programme for 2010-11**

The annual programme of highway maintenance and improvement schemes for 2010/11 has been approved. This information is presented on an individual community area basis and is available on the Council's website under Community Area Highway Information.

The information includes lists of proposed highway and related works for 2010/11 with facts and figures about the roads in your area.

Web

link:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/areaboardhighwayinformation.htm>

Further enquiries should be made to Spencer Drinkwater, Principal Transport Planner, on 01225 713480.

### **Reducing Unnecessary Street Lighting in Wiltshire**

Wiltshire Council has been approached by a number of communities seeking to reduce their carbon footprint, reduce light pollution of the night sky and reduce energy costs. Street lighting and illuminated signs have been identified as a major use of energy by the Council in a recent review.

A start has been made with a project to replace the lighting units in the county's 1,600 illuminated bollards with new low energy units. Dimming and turning off unnecessary lighting for part of the night have already been successfully introduced in trial sites at Urchfont and Tidworth.

The Council has set aside £5,000 for each Area Board to introduce schemes in their areas this year. The Area Board is asked to solicit interest from Town and Parish Councils and other interested parties to take part in the scheme. The Area Board will then decide on which submissions will go ahead in their area.

The Area Board is also asked to nominate an individual to act as Project Leader, to liaise with the community and resolve any issues with the public (the Project Leader should be appointed by the Board, but does not need to be a member of the Board). The Council's staff and specialists will be available to advise on technical aspects, including the viability of the proposals, and will arrange the installation of the schemes. If successful more cash will be made available for schemes next year.

If you are interested in becoming involved in the scheme, please contact a member of your Area Board or the Community Area Manager.

33. **Partner Updates**

Wiltshire Fire and Rescue Service

Mike Franklin – (Wiltshire Fire and Rescue Service) advised that Ramsbury and Marlborough Fire Stations now came under the administrative control of the Swindon area, the operational services carried out by both stations would remain unchanged.

The written update distributed with the agenda was noted.

Wiltshire Police

Acting Inspector Andy Peach – (Wiltshire Police) advised that the solstice events at Stonehenge and Avebury had passed off with very few incidents, he then requested that the written update distributed with the agenda be noted.

NHS Wiltshire

The written update distributed with the agenda was noted, the Acting Community Area Manager advised that the opening hours of the Savernake Hospital out-of-hours service were as follows:

18:30 – 08:00hrs Monday – Thursday

18:30 – 08:00hrs Friday - Sunday

James Cawley – (Service Director) advised that he would be meeting with NHS Wiltshire and Marlborough Area Board members to discuss concerns that Marlborough area residents had with the NHS Wiltshire service that they were receiving as well as Wiltshire ambulance response times and would be reporting back to the board during September 2010.

Town or Parish updates

There were no town or parish updates.

Marlborough and Villages Community Area Partnership (MaVCAP)

Rich Pitts – (Chairman, MaVCAP) advised that the annual general meeting had been held on the 8 June 2010, with a revised constitution now agreed.

The date of the next MaVCAP meeting would be on Tuesday 13 July 2010.

The Chairman thanked everybody for their updates.

34. **Cllr John Noeken**

Cllr John Noeken – (Wiltshire Council cabinet member for Resources gave a brief outline of his portfolio which includes:

- Human resources and organisational development.
- ICT
- Procurement and commissioning.
- Customer services.
- Shared services team
- Business management programme.
- Business transformation.
- Legal and democratic services.
- Councillor development.
- Registration service and coroners.

Points made by Cllr Noeken included:

- Increased cost saving measures throughout Wiltshire Council, post budget, with a 25% budget cut over the next four years.
- The future – four main hubs linked by fibre optic cabling.
- Bourne Hill, Salisbury looking to be operational by October 2010.
- Nine million pounds of procurement savings expected over the next twelve months.

The Chairman thanked Cllr Noeken for outlining his portfolio.

### 35. **Young People's Issues**

i. Quantitative analysis of 'Dreams and Wishes'

Martin Cook (MADT) briefly outlined data from the survey results, "The one thing that will make my life better is...", including any issues arising and lessons learned from the survey.

Points made included:

- Young peoples transport issues and activities in school and out where recurring themes throughout the survey.



- Unfortunate that the villages of Berwick Bassett, Broad Hinton and the Winterbournes appeared to have had only twelve respondents complete the survey.
- Improving transports issues would also help with social issues.

The Chairman thanked MADT for their analysis of the data.

II. Report back from the two films shown at St John's School during May and June.

Fiona Lawson – (Kennet Visual Arts Trust) and Guy Loosmore – (Marlborough Town Council) gave a brief update of the showing of films by the Marlborough Downs Movies. Two films had been shown recently by this new initiative, one in the Town Hall and one in St John's School. 64 tickets had been sold for the first and 93 for the second, resulting in a £209 loss for the first and £112 for the second. Further films were planned to be shown during September and October, again at the new theatre in St John's.

Sheila Glass advised that Ramsbury PC would be willing for the the Ramsbury Flyer to be used to provide transport people for the film showings.

Points made included:

- Marlborough Downs Movies were moving in the right direction but needed to improve marketing for future screenings.
- There had been positive feedback from attendees of the first two film nights.
- Marlborough Downs Movies would continue to look at the pricing structure for future film nights.
- Marlborough Downs Movies hoped that the Marlborough Area Board would continue to support them in this venture.

The Chairman thanked Fiona Lawson and Guy Loosmore for the good work carried out so far.

III. £5k for Youth Transport/Access – Short interactive discussion to collect initial ideas on how best to spend this funding.

The Chairman asked the meeting for suggestions as to how best utilise the £5k that had been allocated to the Marlborough Area Board for youth transport provision by Wiltshire Council.

The Chairman's own view was that a working group should be set up to investigate this.

Points made included:

- Various minibuses were available across the Marlborough community area, but these need qualified and CRB checked drivers to operate them, the money could be used for driver training and CRB checks.
- The reinstatement of local footpaths and cycle lanes for young people to use safely would be beneficial to all concerned, local villages and communities could work together to link up footpaths and cycle ways.
- Good partnership working would be vital for a successful local cycle network.
- Pedestrian/cycle safety "hi-viz" accessories to be made available to young people.

## **Decision**

**It was agreed that a working group would be set up with the following members and would report back to the Marlborough Area Board.**

- **Deena Beverley - KVAT**
- **Ellie Vesey-Thompson - UKUP**
- **Jane Brunning – Beckhampton Community Group**
- **Richard Clark - MaVCAP**
- **Peter O'brien – Devotion Youth Project**
- **Liam Tatten-Bennett**
- **Karen Davis**
- **Cllr Peggy Dow – Wiltshire Council**

The Chairman thanked everybody for their input.

## **36. Waste Collection Consultation**

The Chairman introduced Andy Conn – (Waste Management Services, Wiltshire Council) who gave a very brief overview of the waste consultation that Wiltshire

Council had started to carry out. Attendees had had the opportunity before the meeting to talk to Andy Conn and his team about the consultation process and view the waste consultation display literature that was made available.

Points made included:

- The need to move away from land fill sites, utilising mechanical biological treatment plants.
- The need to harmonise four different waste collection services across Wiltshire.
- The expectation of land filling under 25% of Wiltshire's waste in the future.

The Chairman thanked Andy Conn and his team for attending the meeting.

### 37. **Libraries Review**

Niki Lewis and John Salen, (Wiltshire Council) gave a presentation which looked at how to take forward the library services in Wiltshire and asked attendees to complete a very short survey which asked "What would be your five top priorities be for a library service of the future"

Points made by Niki Lewis included:

- Efficient and effective council services that focus on customer and local community needs.
- Getting the most out of council run buildings.
- Listening to the wider community's ideas for future library services.
- The £500K savings that are to be achieved within 2 years.

Points made from the floor included:

- Blind and partially sighted library users should not be neglected in any library changes, the need for customer facing staff was vitally important for this group of people.
- Do library staff need to wear a uniform, surely a saving could be made in dropping staff uniforms.

- Library opening hours to be more flexible to their users.
- A meeting room in the Marlborough library would be well received by its users.
- Digital book services – worth exploring for the future.

The Chairman thanked Niki Lewis and John Salen for their presentation.

38. **Community Area Grant Scheme**

The Wiltshire Councillors considered two applications to the Community Area Grants Scheme, as follows:

i. Marlborough Literature Festival, development of a website to promote the festival, £998 requested – this application was deferred until the 31 August meeting, members requested more information and a business plan of some kind before making a decision.

ii. Baydon Cricket Club, purchase of new equipment, £515 agreed with the condition that the local young people were encouraged to join the cricket club and use the new equipment.

39. **Marlborough Area Board Community Area Grants - 2010/2011**

The report was noted.

40. **Marlborough and Villages Community Area Partnership funding**

Rich Pitts - (Chairman of Marlborough and villages community area partnership) presented the work plan and then requested funding from the Area Board for running costs, the MaVCAP work plan was included as part of the agenda pack.

**Decision**

- **That the Marlborough Area Board agrees to pay MaVCAP the first tranche of its funding for running costs for 2010/11.**
- **MaVCAP to report back in the autumn on progress made.**

41. **Outside Appointments**

Wiltshire Councillors were elected as representatives to the following groups and committees:

- Avebury Solstice Operational Planning Meeting – Cllr Jemima Milton.
- Avebury World Heritage Site Steering Committee - Cllr Jemima Milton.
- Avebury World Heritage Site Traffic & Visitor Management Group – Cllr Jemima Milton.
- Marlborough Youth Issues Group (CAYPIG) – Cllr Peggy Dow.

42. **Any Other Questions**

It was agreed that an agenda item for “matters arising” would be included as part of any future Marlborough Area Board agendas. However this would extend the meeting. It could also be picked up under the “Previous Minutes” agenda item.

43. **Evaluation and Close**

The Chairman thanked all those who had attended and reminded those present to please complete the evaluation sheets.

44. **Ramsbury Primary School maps**

(Duration of meeting: 7.00 - 9.05 pm)

The Officer who has produced these minutes is Kevin Fielding, of Democratic & Members' Services, direct line 01225 776655 xtn:115, e-mail [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)

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